

**Government of Odisha  
General Administration Department**

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**OFFICE MEMORANDUM**

No. GAD-CA1-QR-0001-2014-23961 /CA Bhubaneswar, date 28.08.2014

**Sub:- Allotment of G.A. Pool residential accommodation in Type-I to Type-IV categories through e-Quarters system in the ratio 3:2:1 among Secretariat, Heads of Department & District level Govt. employees.**

The proposal for allotment of quarters in the ratio 3:2:1 among the Secretariat, Heads of Deptt. & District level employees in Type-I to Type-IV categories in conformity with the Estate Circular No.9234 Dt. 03.07.91 through e-Quarters system was under active consideration of Government. After careful consideration it has been decided that all G.A. pool Government quarters in Type-I to Type-IV categories in Bhubaneswar will be allotted through e-Quarters system in the ratio 3:2:1 among the Secretariat, Heads of Department & District level Government employees with effect from September, 2014.

- (a) For the purpose, separate waiting lists for the aforesaid 3 categories of Govt. employees will be prepared online in adherence to the stipulations made vide paragraph-8 of the O.M. no.34096 Dt. 30.11.2013
- (b) Quarters will be allotted through e-Quarters system in the ratio 3:2:1 among the Secretariat, Heads of Department & District level Government employees on the basis of such waiting list & preferences exercised by each such category of eligible employees.
- (c) The quarters lying vacant & to be allotted through on-line system in a particular category (i.e. for Type-I to Type-IV) & numbering a multiple of six or part thereof will be allocated among the Secretariat, Heads of Department & District level Govt. employees in the following manner and the cycle will continue in the subsequent months:

- |   |                |   |
|---|----------------|---|
| 1 | First quarters | To the Secretariat employee in the relevant waiting list. |
|---|----------------|---|

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|---|-----------------|--|
| 2 | Second quarters | To the HOD employee in the relevant waiting list             |
| 3 | Third quarters  | To the Secretariat employee in the relevant waiting list.    |
| 4 | Fourth quarters | To the District level employee in the relevant waiting list. |
| 5 | Fifth quarters  | To the Secretariat employee in the relevant waiting list.    |
| 6 | Sixth quarters  | To the HOD employee in the relevant waiting list.            |
- (d) In the event of unavailability of option in any particular category/categories of employees, the process of allotment will continue among remaining category/categories on the basis of the options exercised by such employees.

By order of Governor



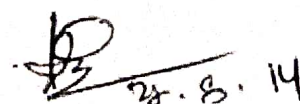
Niten Chandra

28.08.2014

Special Secretary

Memo No. 23962/ Dt. 28.08.2014

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Dy. Director of Estates